



Finance Manager

Position overview

- **Part-time 2 days per week for 6 months.**
- **Friendly team in CBD location.**
- **Generous salary packaging.**

About VACRO

VACRO is a non-government, non-denominational organisation providing support and information for individuals charged with a criminal offence, offenders, and their families. VACRO also provides leadership, education, training and research on the justice system for the community.

The opportunity

This role is responsible for overall management of the financial function at VACRO and provides financial analysis and reporting to the Board. Responsibilities include financial risk management, effective cash flow management, monitoring financial performance, overseeing day to day operations, preparing budgets and forecasts, managing the audit process and ensuring compliance with regulatory reporting and accountability requirements of funding bodies.

Key Selection Criteria

- Tertiary qualified Chartered Accountant or Certified Public Accountant.
- Experience in a not-for-profit highly regarded.
- A track record in financial management, planning, reporting, analysis and control.
- Demonstrated ability in reporting to a variety of stakeholders.
- Demonstrated experience in coordinating the external audit process and ensuring regulatory compliance.
- Experience in implementing financial policies and procedures including systematic financial control and risk management procedures.
- Strong skills in the MS Office suite of applications, and MYOB.
- Excellent accuracy and attention to detail.
- Satisfactory Police Check.

What We Offer

VACRO is an equal opportunity employer, dedicated to staff wellbeing. We provide extensive on-boarding training and ongoing professional development for staff, amongst other benefits.

How to Apply

The position description is available below or on our website at www.vacro.org.au under "Careers". Direct any enquiries to Human Resources on 03 9605 1900. In your application, please address the key selection criteria in this advertisement and include a current Resume. Forward your application to recruitment@vacro.org.au by 9.00am on Monday 14 January 2019.